



**SRI MALLIKARJUN VIDYA VARDHAK SANGH**  
**SMT RAJESHWARI KARPURMATH MEMORIAL (R.K.M)**  
**AYURVED**  
**MEDICAL COLLEGE HOSPITAL, & RESEARCH CENTRE,**  
**VIJAYAPUR**

DATE:01/01/2024

**CIRCULAR**

**Subject: Formation of Library Committee**

In order to enhance the functioning of the library and ensure its optimal utilization by students and faculty, a Library Committee is being constituted in **SMVVS RKM AYURVED MEDICAL COLLEGE 2024/2025**. The committee will be responsible for overseeing library management, recommending new books and journals, and addressing any concerns related to library resources.

  
**PRINCIPAL SIGN**  
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**SMVVS.**  
**RKM. Ayurved Medical College**  
**& Hospital, Vijayapur**

Date: 11/11/2024



## Library committee meeting

A meeting on the development of the library was held on 11-11-2024, from 10:00 AM to 11:00 AM by the Library Committee. The agenda included reviewing current resources, planning for new acquisitions, and discussing infrastructure improvements. Key points and decisions are summarized below:

### 1. Current Library Status

Usage statistics and feedback from patrons were reviewed.  
Identified areas for improvement in both physical and digital resources.

### 2. Development Goals

Plans were discussed to enhance the collection with additional books, journals, and digital resources.  
Proposed technology upgrades to improve library facilities.

### 3. Budget and Funding

Reviewed the budget allocation for library improvements.  
Explored potential funding opportunities for additional resources.

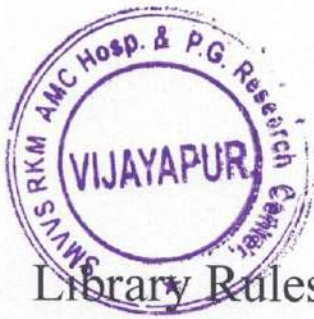
### 4. Upcoming Initiatives

New initiatives to engage users, including workshops and digital library access enhancements, were proposed.

### 5. Action Points

Assigned responsibilities to committee members for specific tasks.  
A follow-up meeting will be scheduled to assess progress, on 11-12-2024  
For any questions or further details, please contact the Library Committee.





## Library Rules

1. The Library is kept open all working days from 8.00am to 6.00pm.
2. Silence is to be strictly observed in the library.
3. Every user must make an entry while entering in the library and also at the time of exit from the library and must do check in and check out through Biometric Attendance System.
4. For UG student two books and for PG student two books will be issued for 7 days only.
5. Book returned after the due date will be charged an overdue charge of Rs. 1/- per day.
6. Books may be returned on all working days. Absence from the institution on any account shall not be an excuse for any delay in returning the books. If the books due falls on a holiday, it should be returned the next morning and no fine will be charged.
7. For renewal purpose, student will have to present personally along with the book.
8. Loss of library books shall immediately be reported to the librarian.
9. In case of any loss of a book by any student, the entire cost of the book will be recovered along with one book donated to library.
10. All the students must return the books, after theory examination is over at the end of each semester/phase.
11. All final year students must return the books to the library for obtaining "No Dues Certificate".
12. Journals and periodicals will not be issued outside the library.
13. All journals and periodicals should be kept in the irrespective place after use.
14. Library books are to be used with utmost care and to be returned without any damage. Damaged books shall not be accepted and it has to be replaced.
15. Mishandling, tearing of books or underlining with pen or pencil will not be tolerated.
16. Students are not allowed to remove the news paper from news paper stand.
17. Do not enter into the stack room without prior permission.



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AYURVED MEDICAL COLLEGE HOSPITAL & RESEARCH CENTRE  
100 FT. RING ROAD, BEHIND K.C.NAGAR VIJAYAPUR – 586103



Ph: (08352) 655677 E-mail [rkinamc@gmail.com](mailto:rkinamc@gmail.com)

Date: 11/11/2024

## Library committee members list

S/NO	Name of the Faculty	Designation	Signature
1	Dr. Sadanand B. Jigajinni	Chairman	
2	Dr. S. G. Ukamanal	Secretary	
3	Smt. Kaveri Sangogi	Librarian	
4	Miss. Kamalashree Gour	Librarian	
5	Dr. S. B. Hiremath	Member	
6	Dr. S. R. Sarashetti	Member	
7	Dr. K. G. Muddapur	Member	
8	Mr. Deepak H	Student	
9	Miss. Kavya Kalasgond	Student	

Date : 11/11/2024

Place : Vijayapura

  
11/11/24  
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## SMVVS RKMAMC VIJAYAPURA

### Library Policies and Guidelines Library

#### Committee

For Smooth Functioning of Library, library committee is formed. Library Committee members make decisions as a collective group. Collective responsibility entails members supporting a decision a committee has made. It acts as guideline to perform well in teaching learning perspective. The Members of Library Committee of the new academic year 2023-24 are as follows:

Sr. No.	Name	Committee Members
1	Dr. Sadanand B. Jigajinni	Chairman
2	Dr. S. G. Ukamanal	Secretary
3	Smt. Kaveri Sangogi	Librarian
4	Miss. Kamalashree Gour	Librarian
5	Dr. S. B. Hiremath	Member
6	Dr. S. R. Sarashetti	Member
7	Dr. K. G. Muddapur	Member
8	Mr. Deepak H	Student Representative
9	Miss. Kavya Kalasgond	Student Representative

  
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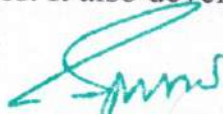
All borrowers should obey the above mentioned rules.

## Digital Library Rules

1. While using Digital library, separate E-Access register is kept in digital library. To use this facility, first enter your name in E-Access Register and then switch on Computer.
2. Do not remove any cables or wires.
3. Computers are provided for the purpose of research and other educational endeavors.
4. One-student-per-PC policy shall be observed strictly in order to maintain order in the use of the Digital Library facility.
5. Stealing or attempting to steal a library document or any of the library property is an offence. Appropriate disciplinary action will be taken against the offender.
6. The library will not take any responsibility for loss or damage of personal property left in the reading and baggage areas.
7. Mobile phones and other devices which may cause disturbances should not be used in the library unless their use is silent.
8. The library reserves the right to ask any person to stop using computer equipment if the library staff has reasonable grounds to believe that that person is misusing it.
9. Misuse of these facilities e.g. game playing, e-trade, hacking, and change of PC or Network settings is prohibited.

## Library Activities

Different activities are organized for the students of the institute by library department. These activities include Book Exhibition, Poster Competition, Book Review, Essay Competition, Elocution Competition etc. Participating in such activities builds teamwork, communication, relationships and a sense of belonging, all of which help students to develop socially and be successful in career. Participation in extracurricular activities demonstrates the importance of community involvement. This activity also helps students to improve Academic Performance, explore interests and create broader perspectives. It also develops essential life skills and also networking skills of the students

  
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Date: 02/01/2025

## Library committee members list

S/NO	Name of the Faculty	Designation	Signature
1	Dr. Sadanand B. Jigajinni	Chairman	
2	Dr. S. G. Ukamanal	Secretary	
3	Smt. Kaveri Sangogi	Librarian	
4	Miss. Kamalashree Gour	Librarian	
5	Dr. S. B. Hiremath	Member	
6	Dr. S. R. Sarashetti	Member	
7	Dr. K. G. Muddapur	Member	
8	Mr. Deepak H D	Student	
9	Miss. Kavya Kalasgond	Student	

Date : 02/01/2025

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